

# HAND BOOK

2021-2022



## A.V. College

*Managed by the A.V. Education Society*

Affiliated to Osmania University

Established in 1968

**UG & PG College**

**Domalguda, GaganMahal,**

**Hyderabad**

**Phone No: 040-27637751, Mobile No: 9908615462**

**E-mail: [avcollege@gmail.com](mailto:avcollege@gmail.com)**

**Website: [www.avcollege.in](http://www.avcollege.in)**

## **GENERAL INFORMATION**

<b>Address of the College</b>	A.V.College of Arts, Sciences & Commerce GaganMahal, Domalguda Hyderabad – 500029
Telephone	040-27637751
Mobile	9908615462(U.G.) 9490746385(P.G.)
College Timings	9:00 AM to 3:00 PM
Office Timings	10:00 AM to 4.00 PM
Fee Payment Timings	10:00 AM to 4.00 PM
Visiting Hours (Principal )	2:00 PM to 3:00 PM

- Request for any type of certificate or documents should be addressed to the Principal and submitted in the college office. The application should be submitted along with relevant fee.
- All types of Certificates will be issued on a prior notice.

## PERSONAL INFORMATION

Name	:	_____
Program & Year	:	_____
Roll No.	:	_____
E-Mail ID	:	_____
PhoneNo.	:	_____
Blood Group	:	_____
Vehicle No.	:	_____
Driving License	:	_____
Aadhaar Card (optional)	:	_____
Category	:	_____
Health Issues	:	_____
Student Signature	:	_____
Father's Name	:	_____
Occupation	:	_____
Contact No.	:	_____
Mother's Name	:	_____
Occupation	:	_____
Contact No.	:	_____
Res. Address	:	_____ _____
If staying in a hostel [Yes/No]	:	_____
Warden's Contact No.	:	_____
Address	:	_____ _____

## **VISION AND MISSION**

**Vision:** Empowerment through Pursuit of Excellence

**Mission:**

- To ignite young minds through knowledge and its application, competency building, extension activities with a holistic approach for societal needs, leading to self - reliance among the students.
- Provide career-oriented academic programs in a supportive and stimulating environment, for the intellectual and ethical growth of a diverse student community.
- Achieve excellence in education through technological advancements, effective pedagogy, and methods of evaluation.
- Embrace equity and accountability through measurable learning outcomes.

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## **1. Principal's Message:**

**Dr.Ch.Rajalingam**  
**M.Com, M.Phil, Ph.D**

### **EMPOWERMENT THROUGH PURSUIT OF EXCELLENCE**

I am happy and proud to greet you through this message. Welcome to A.V. College- It is an honor and a privilege to be the Principal of A. V. College, one of the best colleges in the twin cities which stands for excellence and continuously sets the highest standards. We, at A.V. College offer opportunities in learning and are committed to providing the best learning experience possible for all our students who choose our college. The college is relentlessly striving to maintain academic excellence and at the same time encourage the students to participate in various co-curricular and extra-curricular activities.

The amiable environment nurtures creativity, passion, resilience and leadership qualities among students for development of versatile personality. We work hard to support your learning with guidance, counseling, study, support and monitoring. Sports are a special feature of our college. Being located right in the Centre of the twin cities adds to the attractiveness of student life here, thus making it a college of choice.

We care about your learning, your success and your student experience here. Our teaching faculties are the best that can be found in the area in terms of their dedication and commitment to the students. We are passionate about our college and to make it a great experience for you. Quality courses, Quality teachers and huge commitment to teaching and learning process make me proud to be the Principal here.

## 2. Director's Message:



**Dr.M.Bhagawantha Reddy**  
**M.Sc., Ph.D**

### EMPOWERMENT THROUGH PURSUIT OF EXCELLENCE

It is my proud privilege to welcome you to A.V. College P. G. Centre. Since its inception in 1991, it has grown steadily from strength-to-strength and is known for its academic excellence. It is one of the leading centers of teaching and research in the field of Management Studies, Science and Technology achieved through total commitment towards quality education and training. To facilitate effective teaching and learning process, the College has a full-fledged Career Guidance, Placement and Counselling Centre. We disseminate knowledge to the students through the help of well qualified, highly dedicated members of the faculty, state-of-art library and well-equipped labs along with an audio-visual room. We constantly endeavor to instil our students with the strength of character, self-confidence, technical competence and leadership ability to help them achieve their goals and dreams.

The programmes offered are geared towards research and innovation. The students are encouraged to pursue research on their own or in collaboration with others. Many of our students and faculty members have been presenting papers in National and International Conferences and have published their work in research journals of repute. Our Centre has a rich alumni base that has significantly contributed to the nation building process. The alumni of the Centre have done exceedingly well in all spheres of life both at the national and the international levels and have brought name and fame for themselves as well as to their alma mater. The College takes pride in their achievements.



I invite you to embark on a lifetime-partnership with our Centre and warmly welcome those aspiring to be leaders in their chosen fields/areas to come and join us to explore and experience the joy of learning and innovation. I extend my best wishes for a bright and prosperous future to all our students.

### **3. College Profile:**

The A.V. Education Society is one of the oldest and pioneering Educational Societies in the erstwhile Nizams State of Hyderabad. This society was established in the year 1944 (Reg.No.7/52) to extend educational opportunities to backward sections of the region, which were deprived of basic education during the rule of the Nizam. Stalwarts and philanthropists like Sri Raja Bahadur Venkatrama Reddy, Sri Suravaram Pratap Reddy, Sri Konda Venkata Ranga Reddy (Former Deputy Chief Minister), Sri Madapati Hanumantha Rao and Sri J.V. Narsing Rao (Former Deputy Chief Minister) who took part in the Freedom Struggle, Women's Education Movement, Library Movement and Press Movement were instrumental in founding this great Educational Society. It was the dream of the founding fathers to start Educational Institutions that would impart education in the mother tongue i.e., education in Telugu became a reality with the establishment of Andhra Vidyalaya High School, the first Telugu medium school in the erstwhile Nizam's Dominion.

A.V. College was established in the year 1968 as a composite college offering plus two and UG programs. It grew to occupy the status of a multidimensional institution with PG programs. The PG programs were first offered in the year 1991. K.V. Ranga Reddy Law College was set up in the same year.

The Management of the College has been stewarded by great luminaries like the late Justice K. Madhava Reddy, former Chief Justice of the High Courts of Telangana and Maharashtra. The present Management Committee consists of Sri.K. Pratap Reddy, a Senior Advocate of Telangana High Court, Chairman, Prof. K. Ramchandra Reddy, an Eminent Professor of Psychology, as the Secretary, Sri K Raghuveer Reddy, a Technocrat by Profession and a distinguished Educationist, as the Correspondent. The

Magazine India Today has consecutively rated A.V. College as one of the best colleges in the twin cities of Hyderabad and Secunderabad.

The College is centrally located in the heart of Hyderabad, with HussainSagar Lake and the A.P. Government Secretariat in its vicinity. It has a sprawling campus of 7.33 acres with a built-up area of 1,28,937sq.ft with beautiful landscaped gardens and a green belt. Several eminent personalities are associated with the Management of the Institution since its inception. Presently the College Committee consists of several outstanding Academicians, Jurists, Civil Servants and distinguished men of public life. The composition of the Managing Committee is as follows.

#### 4. Governing Body:

1	Dr. K. Gautami, Correspondent, A.V. College (UG & PG)	Chairperson
2	Prof. K.Ramchandra Reddy, Dean, Faculty of Social Sciences, OU (Retd) President AVES	Member
3	Prof. K. Madhusudhan Reddy Dean, Faculty of Social Sciences, OU (Retd)	Member
4	Prof. R. Ramesh Reddy, M.E, Ph.D Dean, Faculty of Engineering O.U (Retd)	Member
5	Prof. Dr. Gutha Prakash Reddy Secretary, A.V. Education Society	Member
6	Sri. K. Matta Reddy Treasurer AVES	Member
7	Sri. K. Malla Reddy	Member
8	Joint Director, O/o. CCE	Government Nominee
9	Prof. G. Vinod Kumar Univ. College of Law ,Osmania University	OU Nominee
10	Dr. M. Bhagavantha Reddy	PG Director
11	Dr. P. Padma Vice Principal	Member

12	Ms. M. Vidyulatha, HOD English	IQAC Coordinator
13	Ms. A Manjula Devi, HOD,Physics	Staff Representative
14	Dr. Ch. Rajalingam, Principal	Convener

## 5. Managing Committee

1	Prof. K. Ramachandra Reddy	President
2	Dr. G. Prakash Reddy	Secretary
3	Sri. K. Matta Reddy	Treasurer
4	Dr. K. Gautami	Correspondent (UG & PG)
5	Sri. K. Vinod Reddy	Correspondent KVRR Law College
6	Dr. A. Raghupathi Reddy	Correspondent AVHS, Chikkadpally
7	Prof. M. Vivekan Reddy	Correspondent AVHS Kattelmandi
8	Sri. V. Ramakrishna Reddy	Member
9	Prof. R. Ramesh Reddy	Member
10	Sri. K. Vishweshwar Reddy	Member
11	Sri. Gubba Nagender Rao	Member
12	Sri. T. Venkat Reddy	Member
13	Prof. K. Janardhan Reddy	Member
14	Prof. G. Gopal Reddy	Member
15	Sri Malla K. Reddy	Spl. Invitee
16	Sri Srikanth Palvai	Spl. Invitee
17	Sri A. Uma Maheshwar Reddy	Spl. Invitee

## 6. U.G. Teaching Staff

Sl No	Name of the Teaching Faculty	Designation
1	Dr. Ch. Rajalingam	Principal
<b>Department of English</b>		
2	Ms. M VIDYULATHA	Asst. Professor & H.O.D
3	Ms G PERSIS SUNITHA	Asst. Professor
4	Ms R SRILATHA	Asst. Professor
5	Ms. JESSICA JOYCE	Asst. Professor
6	Ms. P. SHIRISHA	Asst. Professor
7	SHAIK AYESHA	Asst. Professor
8	Ms. M. MADHUMITHA	Asst. Professor
<b>Department of Telugu</b>		
9	Dr. G. BHASKAR	Asst. Professor & H.O.D
<b>Department of Hindi</b>		
10	Dr. SHASHIKANTH. MISHRA	Asst. Professor & H.O.D
<b>Department of Sanskrit</b>		
11	Mr. S.SHEKAR	Asst. Professor & H.O.D
12	Mr. R. NAGARAJU	Asst. Professor
13	Ms. K. SANGEETHA REDDY	Asst. Professor
<b>Department of Political Science</b>		
14	Mr K SRINIVAS	Asst. Professor & H.O.D
<b>Department of Public Administration</b>		
15	Ms. C VENNELA	Asst. Professor & H.O.D
<b>Department of Economics</b>		
16	Ms. PRASUNA SUNDARI	Asst. Professor & H.O.D
<b>Department of Psychology</b>		
17	Ms PRIYANKA THOMAS	Asst. Professor & H.O.D

<b>Department of Commerce</b>		
18	Mr. CH BUCHI REDDY	Asst. Professor & H.O.D
19	Ms. K. RESHETA REDDY	Asst. Professor
20	Ms. RENU MATHUR	Asst. Professor
21	Mr. V SUDHAKAR REDDY	Asst. Professor
22	Mr. K NARASARAJ	Asst. Professor
23	Mr MAJJIGA RAMESH	Asst. Professor
24	Ms RITIKA TIWARI	Asst. Professor
25	Ms. P RUKMINI	Asst. Professor
26	Mr. B VENKATAIAH	Asst. Professor
27	Mr. D. VINAY RAJ	Asst. Professor
28	Ms. GOPISREE	Asst. Professor
29	Ms.G. KAVITHA	Asst. Professor
30	Mr. R. NAVEEN KUMAR	Asst. Professor
31	Ms. G. SHANTHA	Asst. Professor
32	Ms. SHARADA ORAM	Asst. Professor
<b>Department of Statistics</b>		
33	Ms. J. KRUTHI	Asst. Professor & H.O.D
34	Mr. R. MAHESH (NEW)	Asst. Professor
<b>Department of Mathematics</b>		
35	Mr B SATYAIAH	Asst. Professor & H.O.D
36	Ms Y VASUMATHI	Asst. Professor
37	Mr. MAHESH BEJJANKI	Asst. Professor
38	Ms. SNEHALATHA	Asst. Professor
39	Ms. V. JYOTHI	Asst. Professor
40	Mr. B. PAVAN KUMAR REDDY	Asst. Professor
<b>Department of Physics &amp; Electronics</b>		
41	Ms A MANJULA DEVI	Asst. Professor & H.O.D

42	Mr. P MOHAN RAO	Asst. Professor
43	Dr. SUMIT GHOSH	Asst. Professor
44	Mr. T RAMESH	Asst. Professor
45	Ms. S. RACHANA	Asst. Professor
<b>Department of Chemistry</b>		
46	Dr. A JAGANMOHAN REDDY	Asst. Professor & H.O.D
47	Ms. G SUDHA RANI	Asst. Professor
48	Dr. B ANJIAH	Asst. Professor
49	Ms K PARAMESHWARI	Asst. Professor
50	Dr. G. PURNACHANDRA REDDY	Asst. Professor
<b>Department of Computer Science</b>		
51	Ms D SUHASINI	Asst. Professor & H.O.D
52	Ms. P VEENA	Asst. Professor
53	Ms P SOWMYA SREE	Asst. Professor
54	Ms K VINEELA	Asst. Professor
55	Ms. M. DIVYA SREE	Asst. Professor
56	Mr. S. PRAVEEN KUMAR REDDY	Asst. Professor
57	Ms. G LAXMI PRASANNA	Asst. Professor
<b>Department of Botany</b>		
58	Dr.P PADMA	Asst. Professor & H.O.D
59	Mr. A. CHANDRA SEKHAR REDDY	Asst. Professor
60	Mr. CH. NAGESH (PT)	Asst. Professor
<b>Department of Zoology</b>		
61	DR G.L.KIRAN SWAROOP	Asst. Professor & H.O.D
62	Dr. R. JAGADESHWARLU	Asst. Professor
63	Ms. B CHANDANA PRIYA	Asst. Professor
<b>Department of Phy. Education</b>		
64	Mr. K. VENKANNA	Assistant Professor

Department of Library		
65	Ms P PRATHIBHA	Librarian
Department of Clinical Nutrition & Dietetics		
66	LINGALA TEJASWINI	Asst. Professor

## 7. P.G. Teaching Staff

S.NO	Name of the Faculty	Designation	
1	Dr.M.Bhagavanth Reddy	Director	
2	Prof .Vinitha Sharma	Professor M B A	
3	Taruna Shah	Associate Prof & HOD	M B A
4	Archana Chaitankar	Asst. Professor	
5	J.Divya	Asst. Professor	
6	Meera Sehgal	Asst. Professor	
7	P.Sandhya Rani	Asst. Professor	
8	V.Bhanu Murthy	Associate Prof & HOD	M.C.A
9	M.Snehalatha	Asst. Professor	
10	K.Shivani	Asst. Professor	
11	T.Vamshi Krishna Reddy	Asst. Professor & HOD	M.Sc. Comp Science
12	S.Bala Krishna	Asst. Professor	
13	Dr.S.Gopi Krishna	Asst. Professor & HOD	M.Sc. Physics
14	Dr. Y.V.S. Rama Krishna	Asst. Professor	
15	Dr. TSPLN Prasad	Asst. Professor	
16	T.Vijaya Laxmi	Asst. Professor	
17	Dr. N. Jyothi	Asst. Professor	
18	K.Srihari	Asst. Professor & HOD	M.Sc. Maths
19	G.Shivaleela	Asst. Professor	
20	A.Jayanthi	Asst. Professor	

21	Jahangeer	Asst. Professor	
22	M.Anitha	Asst. Professor	
23	D.Revanth Kumar	Asst. Professor	
24	M.Navaneetha	Asst. Professor	
25	Ch.Anjaiah	Asst. Professor & HOD	M.Sc. Chemistry
26	N.Madhavi	Asst. Professor	
27	G.Upender	Asst. Professor	
28	V.Pramod Kumar	Asst. Professor	
29	P.Jyothsna	Asst. Professor	
30	T.Sudhakar	Asst. Professor & HOD	M.Com
31	M.Meghana	Asst. Professor	
32	P.Chanti	Asst. Professor	
33	G.Tirumala	Asst. Professor	
34	T.Gattaiah	Asst. Professor	
35	Dr.k. Lakshmi Vijaya	Asst. Professor & HOD	M.A. (Telugu)
36	B. Jyothi	Asst. Professor	
37	M. Sathya Narayana	Asst. Professor	
38	B.Y. Kavitha	Asst. Professor & HOD	M.Sc.Bio-Tech
39	K Swathi	Asst. Professor	
40	B.Anitha	Asst. Professor	
41	G.Uma sree	Asst. Professor	
42	K.S.R.L.Manogna	Asst. Professor	
43	M.Ravindar	Libraian	

### 8. U.G. Non-Teaching Staff

1	Veeranarayana	Superintendent
2	Shaik Elias Mohiuddin	Account Officer (Exam Fee)



3	GiridharReddy.J	Sr. Assistant ( Scholarships)
4	RaghothamReddy.Y	Sr. Assistant (Accounts)
5	P.L.Nagamani	Jr. Assistant (Programer)
6	Venkatesh.V	Jr. Assistant (B.A Incharge), T.C, Bonafied& Conduct Certificates
7	Bhavani	Jr.Assistant (B.ScIncharge), T.C, Bonafied & Conduct Certificates
8	Lavanya	Jr.Assistant (B.Com Incharge), T.C, Bonafied & Conduct Certificates
9	P Ramesh	Care Taker

### 9. P.G. Non-Teaching Staff

1	Sri S.P. Reddy.	Administrative Officer
2	Ms.M. Vasundhara	Office Asst. (Scholarships)

### 10.U.G. Admission Process:

The Admission process is transparent and as per the norms of the affiliating University. The schedule and cut off dates are given wide publicity through newspapers, websites, college notice boards, etc. The candidates apply to various colleges affiliated to State Universities through an online admission service DOST (Degree Online Service, Telangana - <https://dost.cgg.gov.in/welcome.do>.) The programs offered under this provision are mentioned below.

#### 10.1 U.G. Programs

Program	Streams
B.A.	Economics-Public Administration-Political Science Psychology-Public Administration-Political Science

<b>B.Com</b>	General Computer Applications
<b>BBA</b>	
<b>B.Sc.</b>	Botany-Zoology-Chemistry Clinical Nutrition and Dietetics – Botany - Chemistry Mathematics-Electronics-Computer Science Mathematics-Physics-Chemistry Mathematics-Physics-Computer Science Mathematics-Statistics-Computer Science

## 10.2 U.G. Fee Structure

<b>Course</b>	<b>Non- Scholarship Holders</b>	<b>Scholarship Holders BC, SC, ST, Min &amp; EBC</b>
B.A (EPP) I Year	17895+200	15895+200
B.A (PPP) I Year	22395+200	20395+200
B.Com (General) I year	20605+200	18105+200
B.Com (Computer Applications)	22605+200	12605+200
B.Sc. (BZC) I year	24605+200	21605+200
B.Sc. (CN&D.B.C)I year	24605+200	14605+200
BBA	23902+200	13902+200
B.Sc. (MPC)	22605+200	19605+200
B.Sc. (MPCS, MSCs, MECS)	22605+200	12605+200

**Note:**Income Limit for Eligibility of Scholarship subject to approval of Social Welfare

For BC, SC, ST, Min Rural Rs. 1, 50,000/-

For BC, SC, ST, Min Urban Rs. 2, 00,000/-

For EBC Rs. 1, 00,000/-

### **10.3 U.G. Student Intake for 2021-22**

<b>S.No</b>	<b>Course</b>	<b>Intake</b>
1	B.A	120
2	BBA	60
3	B.Com CA	240
4	B.Com General	60
5	B.Sc Life Sciences	110
6	B.Sc Physical Sciences	360
	<b>Total</b>	<b>950</b>

### **11.P.G Admission Process:**

The Admission process is primarily based on the entrance exam conducted by the University. The schedule and cut off dates are given wide publicity through newspapers, websites, college notice boards, etc. The candidates apply to various colleges affiliated to State University.

The Admissions are carried away through counseling based on the score obtained in Telangana State Integrated Common Entrance Test (TSICET/ CPGET).

Those who are not qualified at ICET can seek admission under Management Quota

#### **11.1 P.G Fee Structure:**

<b>Sl. No</b>	<b>Name of the Course</b>	<b>Fee</b>
1.	M.A Telugu	5190+1450
2.	M.Com	12080+1450

3.	M.Sc. Chemistry	27055+1500
4.	M.Sc. Computer Science	23755+1650
5.	M.Sc. Mathematics	12640+1500
6.	Applied Mathematics	12640+1500
7.	M.Sc. Physics	21440+1500
8.	M.Sc. Bio Technology	35580+1500
9.	MCA	40000+6400
10.	MBA	55000+6400

### **11.2 P.G. Student Intake for 2021-22**

<b>S.No</b>	<b>Course</b>	<b>Intake</b>
1	MA Telugu	48
2	M.Com	48
3	Maths	48
4	App Maths	48
5	Physics	36
6	Chemistry	36
7	Bio Technology	36
8	Comp Science	48
9	MBA	64
10	MCA	65
	<b>TOTAL</b>	<b>477</b>

### **12. Certificate Courses**

A.V. College of Arts, Science and Commerce offers Career and Skill Oriented Certificate Courses to build and enhance critical professional skills needed, to succeed in today's in-

demand fields. The courses offered covers a varied range of subjects and topics that will help them gain employability and be self-sufficient. The skill oriented courses focus on advancement of skills that are relevant to the emerging economic environment. The goal of these courses is to create opportunities, space and scope for the development of the talents of the Indian youth and to enhance their personalities in every way possible

## **12.1 Career Oriented Courses**

- |                     |                                                                                                                          |
|---------------------|--------------------------------------------------------------------------------------------------------------------------|
| 1. English          | Listening & Speaking                                                                                                     |
| 2. Sanskrit         | Spoken Sanskrit                                                                                                          |
| 3. Hindi            | Hindi Translation                                                                                                        |
| 4. Commerce         | 1) PC Hardware & Networking<br>2) Tally for Beginners<br>3) E-Filing Income Tax Returns<br>4) Data Entry Operator Course |
| 5. Mathematics      | Mathematics for Competitive Exams                                                                                        |
| 6. Physics          | Earthing and Grounding                                                                                                   |
| 7. Computer science | Adobe Photoshop<br>Internet of Things                                                                                    |
| 8. Botany           | Plant Taxonomy                                                                                                           |
| 9. Chemistry        | Chemistry Laboratory Safety, Rules & Regulations                                                                         |
| 10. Statistics      | Basics in Statistics                                                                                                     |
| 11. Social Sciences | Indian Constitution, Administration and Union Budget                                                                     |
| 12. MBA             | Value Added Certificate Course in Entrepreneurship                                                                       |
| 13. MSc. BioTech    | Bio fertilizer Production                                                                                                |
| 14. Psychology      | Psychological Competencies-Strategies and Methods                                                                        |

## **12.2 Skill Oriented Courses**

1. Personality Development
2. Calligraphy
3. Fashion Designing

4. Embroidery
5. Carnatic Vocal Music
6. Multi-Disciplinary
7. Yoga
8. Self Defense

### **13.Student Code of Conduct**

1. To maintain discipline, dignity, decency, order, calmness in the classroom, campus and outside the campus.
2. The students should be polite and courteous of the teaching staff and the office staff. They should not use indecent language with the fellow students or the staff.
3. To be regular and punctual to the classes, and to be in the class at least 5 minutes before the commencement of the period.
4. Bringing outsiders into the college premises without obtaining prior permission from the Principal is deemed as misconduct.
5. Disturbing the lecturer inside the classroom constitutes serious misconduct.
6. Smoking and chewing pan are strictly prohibited inside the college building. Spitting on the walls will be considered as indecent conduct and hence punishable.
7. A student involving in violent clashes in and around the college is a serious case of misconduct.

**To obey the instructions of the teacher in the class rooms wear identity card inside the campus.**

8. To cultivate the habit of looking at notice boards of the institute / department every day.
9. To note that the scholarship amount will be released only when all the scholarship holders put in 75% attendance every month / in the academic year.
10. To attend all counseling sessions convened by their mentors and to feel free to explain their academic/ personal / career difficulties and seek solutions.
11. Not to form any formal and informal groups on the basis of caste, community and religion.

12. To note that any violence on the campus, destruction of institute's property, manhandling of teachers or administrative staff or any other person in the institute campus or the authorities of the institute, and misbehavior with girl students will be viewed seriously. Erring persons will be liable for disciplinary action such as suspension or rustication for specific period etc.
13. If he/she secures between 65% and 75% he can be promoted to next semester or entertained to write the examination on medical grounds by paying condonation fee as per the rules.
- The Principal/Director shall have complete powers for the maintenance of discipline in the college.
  - The Principal may impose a fine, suspend or expel a student from the college in case of indiscipline or violent misbehavior or gross insubordination and violation of college rules and regulations.
14. In the case of indiscipline of the students, the Principal will contact the parents and request them to correct the erring wards. Failure to do so by the parent is liable to result in the expulsion of the student from the college.

#### **14.Almanac & Academic Calendar**

Osmania University Almanac and A.V College Academic Calendar is available on A.V.College Website.

#### **15.Infrastructure Facilities**

Infrastructure facilities is provided on A.V. College website

#### **16.Suravaram Pratapa Reddy Library Building**

The Library has an Independent Three Storied Building with a plinth area of 9000 sq.ft. A spacious reading hall provides a congenial atmosphere for study and reference purposes. The library subscribes to various newspapers periodicals and research journals of both national and international standards in different subjects for the benefit of the faculty and students. All the in-house activities are computerized like the issue, return, searching OPAC (Open Access Catalogue) and technical works like cataloging, classification, and barcode of the books in the library. The Library has subscribed to INFLIBNET, DELNET & EBSCO

online databases. And also SAGE journals print & online journals for Management students. Library will be kept open on all working days except on Sundays, Second Saturdays & Institutional holidays.

**Library Timings: - 10:00 A.M. to 04:00 P.M.**

**Book Issue Timings: - 10.00 A.M to 4.00 P.M.**

**Library Card Issue:**

2 cards per student for 15 days

4 cards for Staff Members

The library is the heart of the college. It supports the intellectual growth and expands the horizons of learning. This academic hub is fully automated, stocked with a vast collection of latest books, Newspapers, Periodicals, Journals, and CDs. This collection is expanded and updated every year. Students and faculty have access to a lending library, a reference library and e-library for a comprehensive approach to education. The library also offers photocopying and internet facilities. The college library has more than 60,000 volumes on a wide range of subjects. The library notice board gives attractive and informative displays on current topics. Separate Computer Cabins are available for students and faculty.

### **16.1 Rules and Regulations for Library:**

1. Students shall observe silence in the reading halls and library premises.
2. Students should bring their ID cards while visiting the library; otherwise, the books will not be issued or renewed.
3. Personal belongings are to be kept in the rack at the library entrance. Only one notebook is allowed inside.
4. Students shall not be allowed to sit in the library during class hours.
5. Library books are to be used with care and returned on/before the due date without damage.
6. A fine of Rs. 1/- is charged for each day, if a book is overdue for the first week and thereafter Rs.2/- for each day. If a book which is in demand is not returned on the due date a fine of Rs. 3/- will be charged per day.
7. Students will be checked before leaving the library.



8. Students must return all the books and cards and settle any outstanding dues at the end of the academic year to obtain the No Dues Certificate.
9. Cell Phones are not to be brought into the Library.
10. According to the management rules, the Librarian reserves the right to suspend the membership of any member found misbehaving.

## **17. Committees & Students Clubs**

- ❖ IQAC Committee
- ❖ Admission Committee
- ❖ Time Table and Result Analysis Committee
- ❖ Attendance committee
- ❖ Certificate and Add on Courses Committee
- ❖ Green Committee
- ❖ Women Empowerment Committee
- ❖ Value Education Committee
- ❖ Student Welfare and Grievance Redressal Committee
- ❖ Research & Innovation Committee
- ❖ Website & Multimedia Committee
- ❖ Cultural Committee
- ❖ Career Development Council & Placement Committee
- ❖ Career Self Help Groups (Sub - Committee)
- ❖ Discipline Committee
- ❖ Sports Committee
- ❖ Health and Community Development
- ❖ Student Handbook, Magazine & News Letter Committee
- ❖ Literary Club (Subcommittee of Magazine & News Letter Committee)
- ❖ Canteen Committee
- ❖ Internal Complaints Committee
- ❖ Equal Opportunity Cell
- ❖ SC ST Committee
- ❖ Campus Aesthetic Committee

- ❖ Editorial Board
- ❖ Alumni Committee
- ❖ Library Committee
- ❖ Social Responsibility Cell
- ❖ Mentorship Committee

#### **Student Club**

- ❖ Eco Club
- ❖ Green Club
- ❖ Sustainability and Climate Change Club
- ❖ Consumer Club Literary Club - Student Magazine
- ❖ Career Self Help Groups
- ❖ Entrepreneurship Club
- ❖ Student Council
- ❖ Red Ribbon Club

#### **AV College Rural Entrepreneurship Cell**

S.No	Role in Cell	Name	Designation/ Assigned Faculty
1.	Chairman	Dr. Ch.Rajalingam Dr. P .Padma	Principal Vice Principal
2.	Internship and Apprenticeship with Rural Enterprises (Training and Placement Wing)	MsSrilathaBalaji Swami Dr Vinita Sharma	Placement Officer IQAC Coordinator
3.	Initiating Rural Entrepreneurship (Entrepreneurship wing)	Ms. MeeraSehgal Ms.RenuMathur	Faculty of MBA Faculty of Commerce
4.	Networking with Rural Manufacturers (Rural Engagement wing)	Dr. A. Jagan Mohan Reddy Satyanarayana	Faculty of Chemistry Faculty of Telugu
5.	Developing Rural Technological Interventions (Technology wing)	MrK.E.Chaitanya Prasad Ms D Suhasini	Faculty of Computer Science (P.G) Faculty of Computer Science (U.G)
6.	Grooming students to be Rural Entrepreneurs (Personality Development wing)	Ms G PersisSunitha Ms R Srilatha	Faculty of English Faculty of English

## **18.N.C.C - (National Cadet Corps)**

NCC aims at the development of leadership qualities, strong character, spirited service and creation of disciplined course that could be of use in national emergencies. They should put in a minimum of 80 hours of work to be eligible for the award of certificate and pass C-Certificate examination.

## **19.N.S.S – (National Service Scheme)**

The College has two NSS units that provide a platform for community service and cater to those students who have inclination to developmental activities. Proving their motto, “Not me, but you”. The NSS volunteers actively participate in programmes related to community service, blood donation camp, HIV awareness, slum development, cleanliness programme (Swachh Bharat), free medical checkup, educating the government school children and planting trees (Haritha Haram) for a green environment. The students in NSS have to put in a minimum of 240 hours of work to be eligible for award of NSS Certificate.

NSS Unit 1

NSS Unit 2

The NSS Unit 2 has organised for a one week camp in Nakkalapally Village. The students briefed the villagers about Clean and Green, regarding sterilized Drinking water; they also educated the children about their careers.

## **20.Bridge Course**

Bridge courses are a tool to help students succeed in their graduate level studies. The Faculty of A.V College conducts Bridge Courses for students taking admission to First year of graduation programs run by the faculty. Students who take admission in different courses without a foundation in that stream are required to enroll themselves for bridge courses to strengthen and refresh some of the core competencies required. Bridge courses are organized by various departments to help the students gain proficiency in the subject.

## 21.Placement Cell

- The Placement cell guides the students about their career, interacts with industrial representatives and organizes various seminars, conventions, educational programs.
- Facilitates on Campus and off Campus drives.

**Our placement companies:**

### Placements 2021-22

			
			
			
			
			

S.No	Name	Company	Course
1	Bhosle Pranay	AGS Healthcare	UG
2	Balla Sriman	Wipro	UG
3	K. Klinton	Wipro	UG
4	Alekya B	Aurbindo Pharma	UG
5	P Srivani	Aurbindo Pharma	UG
6	Venkatesh	Aurbindo Pharma	UG
7	Rishi	Aurbindo Pharma	UG
8	Murali	Aurbindo Pharma	UG
9	Upendra	Aurbindo Pharma	UG
10	Mohammed Yousf Uddin	Tech Mahindra	UG
11	Akshay Akula	Genpact India	UG
12	Tejas Raj MR	Google Skills	UG
13	Pranav Rajeshwarkar	Google Skills	UG
14	K.Klinton	Google Skills	UG
15	Priyanshi Shukla	Google Skills	UG

16	B.Alekya	Google Skills	UG
17	P. Dasaradha	Google Skills	UG
18	G.Surekha	Google Skills	UG
19	N.Preethi	Google Skills	UG
20	K.Venkat Sai Pavan	Google Skills	UG
21	G.Sharath	Infosys Technologies Pvt Ltd	UG
22	A.Sathvika	Infosys Technologies Pvt Ltd	UG
23	N. Saikiran	Larsen and Turbo India	UG
24	Nandini	Genpact India	UG
25	Koona Kavya	Infosys Technologies Pvt Ltd	UG
26	J.Nandini	Infosys Technologies Pvt Ltd	UG
27	Ch Divya.	Infosys Technologies Pvt Ltd	UG
28	Samreen	Larsen and Turbo India	UG
29	Chaitanya Kumar	Larsen and Turbo India	UG
30	G.Murali Sai Teja	Genpact India	UG
31	Venkat	Aurbindo Pharma	UG
32	K Praneeth	Aurbindo Pharma	UG
33	Sama Premanand	TCS	UG
34	Priyanshi	TCS	UG
35	Lovkusha	TCS	UG
36	N. Saikiran	TCS	UG
38	D. Pradeep Kumar.	TCS	UG
39	G.Sharath	TCS	UG
40	B Sowmya	TCS	UG
41	K.Venkat Sai Pavan	Wipro Work Tehnologies	UG
42	Samreen	Pentagon Space Drive	UG
43	Vikas	Pentagon Space Drive	UG
44	J. Padma	Pentagon Space Drive	UG
45	Lavakush Gour	Wipro Work Tehnologies	UG
46	Anitha Kusha	Wipro Work Tehnologies	UG
47	P.Nandini	Wipro Work Tehnologies	UG
48	Vikas	Wipro Work Tehnologies	UG
49	Samreen	Wipro Work Tehnologies	UG
50	N. Saikiran	Wipro Work Tehnologies	UG
51	R. Harish	Wipro Work Tehnologies	UG
52	S.Chaitanya Kumar	Wipro Work Tehnologies	UG

53	V Purushotham Reddy	Tech Mahindra	PG
54	M.Naveen Kumar	Pentagon Space Drive	PG
55	Akshay Kumar	Pentagon Space Drive	PG
56	Bhavith	Pentagon Space Drive	PG
57	Pavan	Pentagon Space Drive	PG
58	G.Santosh Reddy	Pentagon Space Drive	PG
59	V.Rakesh Reddy	Pentagon Space Drive	PG
60	K.Ganga Prasad Reddy	Pentagon Space Drive	PG
61	B.Alekya	GIC Housing Finance Ltd	UG
62	Koona Kavya	GIC Housing Finance Ltd	UG
63	P. Dasaradha	GIC Housing Finance Ltd	UG
64	G.Murali Sai Teja	GIC Housing Finance Ltd	UG
65	Syed Azam	GIC Housing Finance Ltd	UG
66	Preethi	EduBridge	UG
67	Kavya Koona	EduBridge	UG
68	Navya Yellu	EduBridge	UG
69	Radhika	EduBridge	UG
70	Jagiryala Sanjana	EduBridge	UG
71	S. Vashanavi Reddy	EduBridge	UG
72	Venkat	Aurobindo Pharma	UG
73	K. Praneeth	Aurobindo Pharma	UG
74	N. Saikiran	Accenture	UG
75	G.Sharath	Capgemini	UG
76	Samreen	Capgemini	UG
77	Lavakush Gour	Capgemini	UG
78	N. Saikiran	Capgemini	UG
79	R. Harish	Capgemini	UG
80	N. Preethi	EduBridge	UG
81	Kavya Koona	EduBridge	UG
82	Navya Yellu	EduBridge	UG
83	Radhika	EduBridge	UG
84	Jagiryala Sanjana	EduBridge	UG
85	P. Nandini	Genpact India	UG
86	N.Preethi	Google Skills	UG
87	K.Venkat Sai Pavan	Google Skills	UG
88	G.Sharath	Infosys Technologies Pvt Ltd	UG
89	A.Sathvika	Infosys Technologies Pvt Ltd	UG

90	Koona Kavya	Infosys Technologies Pvt Ltd	UG
91	J.Nandini	Infosys Technologies Pvt Ltd	UG
92	Ch Divya.	Infosys Technologies Pvt Ltd	UG
93	N. Saikiran	Larsen and Turbo India	UG
94	Samreen	Larsen and Turbo India	UG
95	Chaitanya Kumar	Larsen and Turbo India	UG
96	Samreen	Pentagon Space Drive	UG
97	Bhoyar Vikas	Pentagon Space Drive	UG
98	J. Padma	Pentagon Space Drive	UG
99	Sama Premanand	TCS	UG
100	D. Pradeep Kumar.	TCS	UG
101	B Sowmya	TCS	UG
102	Bhoyar Vikas	Wipro Work Tehnologies	UG
103	K.Venkat Sai Pavan	Wipro Work Tehnologies	UG
104	Lavakush Gour	Wipro Work Tehnologies	UG
105	Anitha Kusha	Wipro Work Tehnologies	UG
106	P.Nandini	Wipro Work Tehnologies	UG
107	S.Chaitanya Kumar	Wipro Work Tehnologies	UG
108	Bhosle Pranay	AGS Healthcare	UG
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114	Rishi	Aurbindo Pharma	UG
115	Murali	Aurbindo Pharma	UG
116	Upendra	Aurbindo Pharma	UG
117	Mohammed Yousf Uddin	Tech Mahindra	UG
118	Tejas Raj MR	Google Skills	UG
119	Pranav Rajeshwarkar	Google Skills	UG
120	K.Klinton	Google Skills	UG
121	Priyanshi Shukla	Google Skills	UG
122	B.Alekya	Google Skills	UG
123	P. Dasaradha	Google Skills	UG
124	G.Surekha	Google Skills	UG
125	Akshay Akula	Genpact India	UG

## 22.Student Support Services

### 22.1.1 Scholarships and Financial Assistance

Government Scholarships: Students can apply for the Government Scholarships as per the guidelines directed by the Government from time to time. College is a facilitator to the students to avail the scholarships.

### 22.2 Star Students

- Students whose attendance is 75% at the end of each semester.
- Best Outgoing Student Award is awarded to a student with overall academic performance.
- Contribution and service with responsibilities and attitude
- Participation in extra-curricular and extension activities

#### STAR STUDENTS 2021-2022

S.No	NAME	CLASS
1	Chenna Lakshmi	BA PPP III Yr
2	N.Preethi	B.Sc MSCs III Yr
3	P. Dasaradha	B.Com (CA) III Yr
4	Priyanshi shukla	B.Com (CA) III Yr
5	Ch. Ruchitha	B.Sc (MPC) II Yr
6	Tony Babu	B.Com (CA) II Yr
7	Vemulawada varunsai	B.Com (CA) II Yr
8	Pinnam Manjari	B.Com (CA) II Yr
9	D. Deepak kumar	B.Com (CA) II Yr
10	W. Mihira Bharadwaj	B.A (EPP) I Yr
11	Nandigama Myna	BA EPP I Yr
12	Byreddy Lahari	BA EPP I Yr
13	Syed Mutalib Pasha	BA EPP I Yr
14	M. Sai Ramesh	B.Com (CA) I Yr
15	P. Tharun Kumar	B.Com (CA) I Yr
16	A. Uday Kumar Reddy	B.Com (CA) I Yr
17	Kagita Aditya	B.Com (CA) I Yr



### 22.3 Mentors

Every student is assigned a Faculty Mentor from the respective Department. A mentor helps his mentee in exploring careers, setting goals, developing contacts, and identifying resources. (Mentor-Mentee List is given in College Web-site)

### 23. Anti-Ragging Committee

Anti - Ragging Committee of A.V College decided that early measures would be taken to further consolidate prevention and prohibition of ragging in the college. Monitoring measures to prevent ragging in the college campus have also been implemented. Members of the Anti-Ragging Committee will act as squad members with student teams for overall monitoring and supervision in the classrooms as well as in the campus. Team of students has been appointed to go around campus in college timings. Any student found indulging in such cases may immediately bring to the notice of the College Authorities.

Regarding any matters related to complaint, no such cases have been recorded, as a matter of fact; the campus is a ragging free zone.

The following are the members of Anti- Ragging Committee.

#### **Helpline Numbers: +91 9959542233, 9490747978**

Ms. Resheta Reddy K	Convener	9959542233
Dr. Ch. Rajalingam	Principal	9908615462
Dr. P. Padma	Vice Principal	
Dr. G.L. Kiran Swaroop (Dept. Of Zoology)	Member	9182566744
Dr. A. Jagan Mohan Reddy. (Dept. Of Chemistry)	Member	9440350514
Ms. Srilatha (Dept. Of English)	Member	9177540159
Ms. O. Sharada (Dept of Commerce)	Member	9705426276

Mr. Venkanna (Dept. of Physical Education)	Member	9666646599
Ms. Ritika Tiwari (Dept of Commerce)	Member	8142836789
Mr. R. Naveen (Dept of Commerce)	Member	
Ms. P. Prathibha, (Librarian)	Member	9110587948
Ms. M. Rukmini (Dept of Commerce)	Member	9866606904
B. Gopal (Chikadpally) Police Station	Member	8519820060
Ms. Gopisree (Dept of Commerce)	Member	6309290886
Mr. Sateesh (Dept of Mathematics)	Member	7396775479
Ms. Varalaxmi Anti Red Eye (Social Activities NGO)	Member	7416886832
Ms. L. Deepthi (Student)	Member	9177401211
Mr. D. Upendra (Student)	Member	9391414680
Mr. R. Prashanth Jain (Student)	Member	8919360783
Mr. Tarun Kumar (Fresher)	Member	7093976286

## 24. Medals and Cash Prizes

1. Smt. & Sri K. Raghuveer Reddy (Former Secretary, A.V. Education Society) sponsors award in memory of Dr. B. Venkat Reddy to topper in Mathematics Department.
2. Sri. Dayanand Reddy sponsors award in memory of Smt. Konda Thungabhadramma to the Women topper of the Commerce Department.
3. Sri. Dayanand Reddy sponsors award in memory of Sri. Borra Sada Siva Reddy to the Women topper of the Telugu Department.
4. Prof. Vasunandan (Dean, Ambedkar University) is sponsoring cash award to PG Telugu Topper.
5. M.Chandramathi is sponsoring a cash award in the memory of M.V.S Prakash Rao to the topper in Economics

## Handbook Committee

Ms. Persis Sunitha	English	Convener& Editor
Ms Archana Bhaganagre	MBA	Co-convener
Ms. Jessica Joyce	English	Member & Co-Editor
Ms. P. Shireesha	English	Member & Co-Editor
Dr Shashikanth Mishra	Hindi	Member
Mr Shekar	Sanskrit	Member
Mr Nikhil Kumar	English	Member

For queries:

Contact us on [avchandbook@gmail.com](mailto:avchandbook@gmail.com)

## **NATIONAL ANTHEM**

Jana GanaManaAdhinaayak Jaya Hey,

BhaaratBhaagyaVidhaataa

PanjaabSindhu Gujarat Maraatha,

DraavidUtkalBanga

Vindhya Himaachal Yamuna Ganga,

UchchhalJaladhi Taranga

TavShubhNaameyJaagey,

TavShubhAashishMaange

GaaheyTavJayagaathaa

Jana GanaMangalDaayak, Jaya Hey

BhaaratBhaagyaVidhaataa

Jaya Hey, Jaya Hey, Jaya Hey,

Jaya JayaJaya, Jaya Hey